


Questions 176-180 refer to the following e-mail and schedule.

To:	Adina Merrick
From:	Terrance Macintosh
Re:	Exhibition schedule
Date:	December 11
Attachment:	 Draft schedule

Dear Ms. Merrick,

I just got a call from Jack Berman, whose work will be on display here at the Julius Gallery in March. He wanted to let us know that he will only have four pieces ready of the eight he was supposed to provide. Mr. Berman has accepted a position at the Carning Gallery; the job begins in January, so he will not have time to complete the remaining four pieces.

I have contacted the other artists who are participating in the March exhibition to find out whether they have additional pieces available for the show. I have not heard back from all the artists yet, but Yoshiko Fukuda says she can add one more sculpture to her original three, and Ben Froehling has offered to exhibit ten paintings instead of eight. I am therefore confident that we will have sufficient pieces to put together a vibrant and well-rounded exhibition.

Thanks,

Terrance Macintosh

JULIUS GALLERY OF FINE ART
www.juliusgallery.com




Spring Exhibition Schedule

January	February	March	April
<p><u>Corbin Ames</u> Solo exhibition Sculptures and acrylic paintings</p>	<p><u>Soo Yeon Cho</u> Acrylic paintings</p> <p><u>Sabine Fraser</u> Oil paintings</p> <p><u>Campbell Murphy</u> Acrylic paintings</p>	<p><u>Jack Berman</u> Acrylic paintings</p> <p><u>Marianne Davitt</u> Oil paintings</p> <p><u>Ben Froehling</u> Acrylic paintings</p> <p><u>Yoshiko Fukuda</u> Sculptures</p>	<p><u>Aron Kowalski</u> Oil paintings</p> <p><u>Alethea Raymond</u> Sculptures and oil paintings</p>


We invite you to meet our artists and enjoy a first look at their exhibitions. On the first Saturday of the month, a reception for the featured artist(s) is held at the gallery from 7:00 to 9:00 P.M. Please join us! Upcoming dates are January 7, February 4, March 4, and April 1.

176. Why was the e-mail sent?
(A) To praise the work of an artist
(B) To confirm participation in an event
(C) To specify changes to an exhibition
(D) To introduce the new owner of a gallery
177. What is Mr. Berman unable to do?
(A) Accept a job offer
(B) Fulfill a commitment
(C) Meet with Mr. Macintosh
(D) Visit the Carning Gallery
178. Who is Mr. Macintosh still waiting to hear from?
(A) Ms. Davitt
(B) Ms. Fraser
(C) Mr. Froehling
(D) Mr. Kowalski
179. What does Mr. Macintosh indicate about the March show?
(A) The variety of art will be lacking.
(B) There will be enough art to display.
(C) The exhibition space will be too small.
(D) Some of the art will be difficult to sell.
180. What will Ms. Raymond most likely do on April 1?
(A) Receive an award
(B) Take some photos
(C) Attend a reception
(D) Purchase some art

Questions 181-185 refer to the following job advertisement and e-mail.



Wabon Nursery



Wabon Nursery, Melbourne's premier gardening headquarters, is now accepting applications for temporary full-time and part-time positions during the busy spring months. The positions available are:



Customer Service Associate—Looking for a friendly, outgoing person to work selling garden furniture and sheds. Some retail experience preferred.


Plant Care Specialist—Must have horticultural knowledge and enjoy working outdoors. Weekends only.

Delivery Receiving Worker—A job for someone comfortable multitasking in our fast-paced warehouse. Ability to drive a forklift considered a plus.

Yard Worker—This job includes transferring stock and helping customers load vehicles. Must be able to lift bags weighing 20 kilograms regularly and repeatedly. Shifts available from Monday to Friday.

To apply, e-mail jobs@wabonnursery.com.au. Promising candidates will be invited to talk to our team and tour the grounds.



To:	jobs@wabonnursery.com.au
From:	paloma_mendoza@hilmail.net.au
Date:	15 August
Subject:	Job opportunity
Attachment:	 Mendoza_résumé

To Whom It May Concern:

As a longtime customer of Wabon Nursery, I have admired the quality of your plants and benefited from the advice of your employees over the years.

I am a freelance writer, and I occasionally write about my gardening hobby. You may even have seen some of my articles in the regional lifestyle magazines. Recently, I completed master-gardener courses offered by the agricultural-extension office. While the research has been enjoyable, I am now looking to gain some practical experience and to spend more time out in the sun and fresh air. I welcome the opportunity to work hard and get my hands dirty on the weekends.

If you think I would be a good addition to your crew, I would be happy to speak with you about the details of the job and how I can best contribute.

Sincerely,

Paloma Mendoza

181. What do all the positions in the advertisement have in common?
- (A) They are for seasonal employment.
 - (B) They require customer interaction.
 - (C) They involve operating heavy machinery.
 - (D) They offer weekend shifts.
182. What is indicated about the application process?
- (A) A formal résumé must be submitted.
 - (B) Candidates will meet with current Wabon Nursery employees.
 - (C) Interviews will be conducted in the warehouse.
 - (D) Wabon Nursery may recruit from several locations.
183. What does Ms. Mendoza suggest about herself?
- (A) She began her career in agriculture.
 - (B) She recently moved to Melbourne.
 - (C) She frequently shops at Wabon Nursery.
 - (D) She needs a job with a benefits package.
184. Why does Ms. Mendoza mention magazines?
- (A) To describe where she found the advertisement
 - (B) To provide information about her previous employers
 - (C) To bring attention to her relevant work
 - (D) To cite a source of gardening advice
185. What position is most appropriate for Ms. Mendoza?
- (A) Customer Service Associate
 - (B) Plant Care Specialist
 - (C) Delivery Receiving Worker
 - (D) Yard Worker

Questions 186-190 refer to the following Web page and e-mails.

http://www.rocktonlibrary.org

Upcoming Events–August

Résumé Coaching

Tuesdays, August 6, 13, 20, 27, 5:00–8:00 P.M. (sign up for a 30-minute time slot)
Room 205
Want to impress potential employers with the perfect résumé? A career coach can help! The service is free, but you must register for a time slot in advance. Bring a draft of your résumé with you.

Game Club

Wednesday, August 14, 10:00 A.M.
Room 207
Tired of playing chess or the same old card games? Try the newest board games on the market today! Have fun challenging your brain and developing strategizing skills.

Book Discussion Group

Thursday, August 29, 7:00 P.M.
Room 207
This group is for anyone who loves to read and discuss books. In August, Rockton Library's own Evan Barton will lead a discussion on *The File Box*, by Lena Chevalier. Registration is limited to 22 participants. The library has several copies of the book, as well as some audio versions.

To register for any of the events listed, go to www.rocktonlibrary.org/register. Contact staff@rocktonlibrary.org if you have any questions.

E-mail

To:

From:

Date:

Subject:

Hello,

The library's Web site says I need to sign up online in order to attend the book discussion. When I go to rocktonlibrary.org/register, however, I get a message saying the page cannot be found. In fact, it seems that I cannot register for any of the events because of this. Is there another way to sign up?

Thank you for your time.

Noriko Sano

To: staff@rocktonlibrary.org
 From: Lyle Dannery <ldannery@kitemail.net>
 Date: August 2
 Subject: Registration numbers

Hello,

I have been conducting the Tuesday evening résumé coaching sessions at the Rockton Library for the past four months. Today, I noticed that no one has registered for my August sessions. I also do résumé coaching at the West Falls Library, and the attendance for those sessions has not changed recently. Do you know of any reason for the abrupt decline?

Best,

Lyle Dannery

186. What do attendees do at the game club meetings?
- (A) Develop board games
 - (B) Participate in outdoor activities
 - (C) Learn how to play chess
 - (D) Discover newly available games
187. Who most likely is Mr. Barton?
- (A) A writer
 - (B) A librarian
 - (C) A career coach
 - (D) A computer technician
188. When is the event that Ms. Sano would like to attend?
- (A) On August 1
 - (B) On August 6
 - (C) On August 14
 - (D) On August 29
189. Why most likely do Mr. Dannery's sessions lack registrants?
- (A) The location is inconvenient for potential attendees.
 - (B) There is a Web page error preventing people from signing up.
 - (C) His sessions conflict with other events offered at the same time.
 - (D) The library did not publish all of the dates for the sessions.
190. Why does Mr. Dannery mention the West Falls Library?
- (A) To compare the number of people registering for similar programs
 - (B) To describe how educational programs are run there
 - (C) To notify staff of his intention to work there instead
 - (D) To promote additional sessions he will be giving

Questions 191-195 refer to the following e-mail, table of contents, and Web page.

From:	tpersson@tovierpublishing.com
To:	swagner@esamail.com
Subject:	Your chapter
Date:	March 23

Dear Mr. Wagner,

I am happy to inform you that your final revisions to the chapter you are writing for *The Young Professional's Guide to Starting a Business* have been approved. As you know, yours will be the first of five chapters. Since several of the chapters are still being revised, we do not have a specific release date; however, as soon as we have a galley proof of the book, I will send it to you.

You will be contacted in a few days about the graphics in your chapter. Our designer is putting the graphs and charts you provided into a standard format. You will be asked to check the graphics to make sure the information is conveyed in the intended manner.

We look forward to the publication of this book. Please let me know if you are still interested in working on another collaborative publication, and I will set up a meeting to discuss the details.

With best regards,

Tamara Persson
Assistant Editor, Tavier Publishing

The Young Professional's Guide to Starting a Business

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http://www.tovierpublishing.com

TOVIER PUBLISHING

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Jenn Ramsey, Founder and Director of Publishing, serves as the top quality control officer. For the past fourteen years, she has set standards and performance criteria that have made Tovier what it is today.

Henry Hadden, Chief Editor, is in charge of all editorial operations, ranging from vetting book proposals to managing a team of three assistant editors and copywriters.

Edward Tsu, Marketing Director, coordinates all marketing activities, such as promoting titles in print and digital media as well as organizing press conferences and author appearances.

Alice Delaney, Graphic Designer, prepares all graphic matter, ranging from in-text images to cover art.

191. What does Ms. Persson ask Mr. Wagner to do?
- (A) Submit updated graphs and charts for review
 - (B) Verify the date that his chapter will be ready for publication
 - (C) Review several additional chapters before sending them to print
 - (D) Confirm his interest in a future collaboration with the publisher
192. What is Mr. Wagner's chapter most likely about?
- (A) Financial planning
 - (B) Recruiting employees
 - (C) Customer relations
 - (D) Advertising strategies
193. What will appear on page 128 of the book?
- (A) Instructions on how to submit a manuscript
 - (B) A list of related reference materials
 - (C) Information about the authors of the chapters
 - (D) An index of topics by key words
194. What is suggested about Tovier Publishing?
- (A) It was started by Mr. Hadden.
 - (B) It has been in business for fourteen years.
 - (C) It has sharply increased its number of publications.
 - (D) It has recently added to its staff.
195. Who will contact Mr. Wagner?
- (A) Ms. Ramsey
 - (B) Mr. Hadden
 - (C) Mr. Tsu
 - (D) Ms. Delaney

Questions 196-200 refer to the following article, letter insert, and Web page.

Bowen's Weekly Business Report

4 December—The Scheibler Konig is one of two hotels owned by the Scheibler Corporation slated to open soon in England. Situated across from the historic Granger Museum of Art in London's Shoreditch district, the Scheibler Konig will hold 350 guest rooms and will be the larger of the two. The Scheibler Prinz will open in Cambridge within the next six months.

The Scheibler Konig is in the process of being transformed from an old manufacturing facility into a modern-day hotel. "Maintaining the unique

architectural features of the building has been especially challenging," noted Gareth Mikesell, the manager of the project. Once completed, the hotel's old facade will stand in contrast to a stunning contemporary interior. "Despite some delays, the opening is planned for March," said Arzu Baygul, the hotel manager. "We already have several conference bookings, including a major one in mid-September, during which the hotel will be closed to the general public."



Special Deal for IOA Members

The International Organization of Accountants (IOA) is holding a "Renew Now!" contest. Renew your membership by 12:00 midnight, 31 January, and you will be entered in a drawing for amazing prizes. First prize is a two-night stay at this year's conference venue for the annual meeting in September. Other prizes include four tickets to London's Granger Museum of Art and gift cards to area restaurants. Renew by mail using the enclosed form, or log in to the members' portal at www.ioa.co.uk/members.

http://www.ioa.co.uk/conference

Home Members Conference Registration

Annual Conference, 15–18 September

Registration is now open!

This year's IOA conference will be held at the Scheibler Konig Hotel in London. All sessions will take place on-site. Extracurricular trips are being planned to points of interest around the city on 16 and 17 September, and all are invited to the Wharf Restaurant for an elegant dinner on the last day of the conference. Please note that owing to hotel-room availability, the maximum number of attendees is 350. Register now to secure your spot and book your room early. Also, take advantage of a special registration rate available only through the end of August. Visit the Registration page for details.

196. What is the purpose of the article?
- (A) To report on corporate expansion plans
 - (B) To announce open positions at a hotel
 - (C) To promote a new vacation package
 - (D) To describe an architect's recent works
197. According to the article, what is one of Mr. Mikesell's goals with the Scheibler Konig?
- (A) To attract both tourists and locals
 - (B) To develop a new corporate image
 - (C) To keep distinctive building features
 - (D) To hire a highly qualified workforce
198. What prize may be awarded to IOA members who renew by a certain date?
- (A) Waived conference registration fees
 - (B) Tickets to a historic institution
 - (C) A two-night stay at the Scheibler Prinz
 - (D) A guide to local restaurants
199. What is suggested about the IOA's annual conference?
- (A) It was previously held in Cambridge.
 - (B) It is being organized by Ms. Baygul this year.
 - (C) Attendees will have exclusive use of the venue.
 - (D) A special event for new members will take place.
200. When will conference attendees go to the Wharf Restaurant?
- (A) On September 15
 - (B) On September 16
 - (C) On September 17
 - (D) On September 18

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.